



Dear Parent/Carer,

Steppingstones Children's Centre has taken the opportunity to join the Operation Encompass scheme which will run jointly between local early years settings, schools, Surrey Police and Surrey County Council.

Operation Encompass has been designed to provide early reporting on any domestic incidents that occur outside of 'normal' school hours and might have an impact on a child in their setting.

Operation Encompass will ensure that the settings Designated Safeguarding Lead (DSL) or deputy DSL, (named in Operation Encompass as a 'Key Adult' or "Deputy Key Adult") is informed the next morning that there has been a domestic incident or if a child has been reported as missing. The DSL or deputy DSL already holds the safeguarding responsibilities for the setting and are fully aware of the sensitive and confidential issues regarding such information.

Through sharing this information with the DSL and/or deputy DSL the setting can ensure that the child/ren are supported in the most appropriate way. We are keen to ensure that we offer the best support possible to the child/ren and we believe this is going to be extremely beneficial for all those involved.

For more information see [www.operationencompass.org](http://www.operationencompass.org)

Signed

*Hilary Foster*

**Manager of Steppingstones Children's Centre**

*Sue Monk*

**Sue Monk**  
Safeguarding Advisor – Early Years  
Surrey Families Service

**Debbie White**  
Detective Inspector  
Surrey Police MASH